

Paying School Fees Online

Parents can pay their child's fee online if their school is setup for online payment and they have a Family Portal account.

In the family portal, select the **'Family' top tab**. Then select the child you are paying fees for.

Then navigate to the **Transaction Side Tab>Fees Side Tab**.

Select the fee or fees to pay by checking the check boxes.

The 'Pay Online' Button enables once the fee is selected.

Burnaby 2019-2020
Vanmierlo, Abran

Pages Family Academics Groups Calendar

Students :: 10 - Abbasi, Heishun :: New Online Credit Card Payment

Details
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Membership

Options Reports Help Search on Date

Make Online Payment Cancel

Online Credit Card Payment

Reference Number
Amount \$20.00

Payment distribution

Fee type	Fee description	Fee Ref #
Test fee	Test fee	0000605818

Transactions

Fees
Make Online Payment Cancel

Payments
Details
Online Payment Receipt

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Options Reports Help Search on Date

Outstanding Fees \$20.00 Unapplied Payments \$0

Pay Online

Date	Ref #	Fee type
<input checked="" type="checkbox"/> 04/05/2020	0000605818	Test fee

Transactions

Fees
Details

Payments

There is a payment review screen after clicking 'Pay Online'.

You will be redirected to a third party (Moneris) secured payment site after 'Make Payment Online' is clicked.

Enter appropriate credit card details.

Payment Details

Transaction Amount: \$ 4.13 (CAD)

Order ID: f3ae1c86-49c8-4b0a-8a26-0544c955b461

Please complete the following details exactly as they appear on your card.
Do not put spaces or hyphens in the card number.

Cardholder Name*: sam

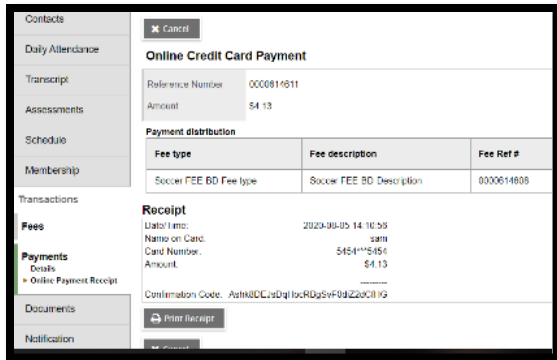
Card Number*: 5454545454545454

Expiry Date (MMYY)*: 1221

Card Security Code*: 123

Click 'Process Transaction' to charge your card. Only click the button once. Using the 'Back','Refresh' or 'Cancel' button after you press the 'Process Transaction' button will not stop the transaction from being processed and may result in a double charge.

Process Transaction Cancel Transaction



Once the payment is submitted, a receipt is provided. You can print the receipt by clicking on the 'Print receipt' button.

Click 'Cancel' to exit the receipt page. This does not cancel the transaction.

Viewing transaction history and receipts

To view details of previous transactions, navigate to **Family Top Tab>Transaction Side Tab>Payments>Online Payment Receipt Side Tab**

Select the transaction you wish to view a receipt for by clicking on the blue text in the 'Date' column.

