

School District No. 22 (Vernon) **POLICY**

Please file in By-Laws, Policy & Procedure Manual

No. 2.2.0

Adopted: 26 Jan. 1993
Amended: 06 Dec. 1994

BANK SIGNING AUTHORITIES

SIGNING AUTHORITIES

Unless otherwise required by policy or legislation, the Superintendent or Secretary Treasurer or School District employee delegated such authority by the Superintendent or Secretary Treasurer are authorized to commit the Board of Education to legally binding agreements with third parties.

BANK SIGNING AUTHORITIES

Bank signing authorities for School District No. 22 (Vernon) shall be any two of the Chairman of the Board or Vice-Chairman and Secretary-Treasurer or the Assistant Secretary-Treasurer. ~~The necessary forms for such signing authorities to conduct the School District's banking affairs for all of its accounts shall be so deposited with the bank.~~

SIGNING AUTHORITY DURING ABSENTEEISM – CHAIR

Where the signature of the Chair of the Board, as such, is a mandatory requirement, then, in the absence of the Board Chair, and at an appropriate meeting of the Board of Education, the Vice-Chair shall be so appointed Chair of the Board to satisfy the mandatory requirements and for that purpose only.

SIGNING AUTHORITY DURING ABSENTEEISM – SUPERINTENDENT

Where the signature of the Superintendent, as such, is a mandatory requirement, then, in the absence of the Superintendent, and at an appropriate meeting of the Board of Education, the Assistant Superintendent or Director shall be so appointed Superintendent to satisfy the mandatory requirements and for that purpose only.

SIGNING AUTHORITY DURING ABSENTEEISM – SECRETARY TREASURER

Where the signing of the Secretary Treasurer, as such, is a mandatory requirement, then, in the absence of the Secretary Treasurer, and at an

appropriate meeting of the Board of Education, the Assistant Secretary Treasurer or Director shall be so appointed Secretary Treasurer to satisfy the mandatory requirements and for that purpose only.