

### Services for any student

- Access to job board in our Youth Resource Centre located at Community Futures
- Access to our resources, handouts, etc. for many topics related to job search (e.g., resumes, cover letters, applying online, interview questions, etc.)
- Access to our online platform with digital copies of resources listed above, mini workshops (resume building, interview skills, cover letters, job search) and informational videos
- Access to computers, printers and WIFI
- Access to staff experts to help guide you through online applications, building or editing your resume/cover letter etc. and inside tips on where is hiring and how to apply or who to speak to

### Services for Part-time Students in Alternate Programs or for full time students in grade 12, living with a disability or that have attachment with the ministry.... foster care or youth agreement

- One to one support with a case manager and access to our in-house workshops on various employment related skill building topics.
- Potential for **Financial Supports** (where financial need identified) in order to find or start a job. This could include bus pass/tickets, interview clothing, or any required work clothing/supplies to start a job (e.g., work boots, safety vest, tools, chef's uniform, etc.)
- Potential for a referral to an **Employment Advisor**. The employment advisor can reach out to employers on the client's behalf and advocate for them to help to sell their skills/abilities. This could include instances where a person can't self-market themselves well and likely won't be successful in finding a job on their own. They can also take the bus with the person or go with them to the job.
- Potential for a referral to **Customized Employment**. This is for people that don't fit into traditional employment. Maybe they need a customized role with fewer responsibilities or have specific needs around schedule due to their disability. This involves a thorough dive into the person and their support system to gain a strong understanding of the strengths and limitations that person has.
- Potential to access **Wage Subsidy**. This could help the person to secure a job by offering the potential employer a subsidized wage for a designated period of time to help train the candidate and get them transitioned into the new job/industry.
- Potential to get **Certificates** paid for to help with employability/boost resume – e.g., Serving it Right, Foodsafe, Traffic Control Person, Bear Aware, WHMIS, Chainsaw Certificates.
- Referral to Employ Youth Employment Program, paid 4-week workshop where youth improve employability/life skills and, with the support of a job coach, find suitable employment. **Living supports, counselling, driving lessons** and more are all available to participants.