



MEMORANDUM

SUPERINTENDENT'S OFFICE

1401 15 Street, Vernon, BC, V1T 8S8

250-549-9226

TO: Board of Education
FROM: Superintendent, Christine Perkins
SUBJECT: Education Policy Committee Recommendations
DATE: May 17, 2023

RECOMMENDATION 1:

That the repeal of current Board Policy 3.19.0 Distributed Learning - BC Residency be distributed for comments and further input in accordance with Board Policy 140.

RECOMMENDATION 2:

That Board Policy Policy 310 Admission of Students be approved for circulation; and further,

That Board Policy 310 Admission of Students be distributed for comments and further input, in accordance with Board Policy 140.

RECOMMENDATION 3:

That Board Policy 311 School Choice and Student Placement be approved for circulation; and further,

That Board Policy 311 School Choice and Student Placement be distributed for comments and further input, in accordance with Board Policy 140.

RECOMMENDATION 4:

That Board Policy 330 School Fees be approved for circulation; and further,

That Board Policy 330 School Fees be distributed for comments and further input, in accordance with Board Policy 140.

BACKGROUND:

Policy 3.19.0 Distributed Learning - BC Residency was reviewed by the EPAC and it was agreed by the committee that it can be repealed as sufficient guidance exists within the *School Act* and Ministry of Education and Child Care Policy.

The following policies were discussed in detail and the EPAC meeting, with committee members providing thoughtful comment and suggestions. The changes, additions and deletions were incorporated within the drafts provided:

- Policy 310 Admission of Students (*9.16.0 Admission of Students*)

- Policy 311 School Choice and Student Placement (*9.11.0 Student Placement*)
- Policy 330 School Fees (*9.13.0 School Fees*)

ATTACHMENTS:

- Policy 3.19.0 Distributed Learning - BC Residency
- Policy 310 Admission of Students (*9.16.0 Admission of Students*)
- Policy 311 School Choice and Student Placement (*9.11.0 Student Placement*)
- Policy 330 School Fees (*9.13.0 School Fees*)

School District No. 22 (Vernon)

POLICY

Please file in By-Laws, Policy & Procedure Manual

No. 3.19.0

Adopted: June 15, 2010

Amended:

DISTRIBUTED LEARNING - BC RESIDENCY

Students who wish to enroll in vLearn.ca must be residents of British Columbia and Canadian Citizens or landed immigrants.

A resident of British Columbia is a person who has a permanent address within the province, is a Canadian Citizen or landed immigrant and who has been resident in the province within the past 12 months. School age students (under 19 as of July 1st) must have a guardian who is also a resident of British Columbia.

Students who have recently relocated to British Columbia must establish a permanent residence prior to enrolling in an educational program with School District No.22.

Students who are ordinarily a resident of British Columbia but who are out of the province for an extended period of time must have met the above criteria to enroll as a student in vLearn.

International students may enroll in courses with vLearn provided that they are registered with and have the permission of the Principal of School District No.22 International Programs.

REFERENCES:

Ministry DL Residency Policy:

Ministry of Education – Distributed Learning – BC Residency

School Act Section 82 (1,2)

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.22 (VERNON)

BOARD POLICY NO: 310

Admission of Students	
Approval Date:	December 19, 2012
Amendment Date(s):	
Reference(s):	<i>School Act 82, Family Law Act, Infants Act, Child, Family and Community Service Act and Adoption Act</i>

As prescribed in the *School Act*, the Board must provide an educational program free of charge to every student of school age resident in British Columbia and enrolled in an educational program in a school operated by the Board. A student is resident in British Columbia if the student and the parent/court appointed guardian of the student are ordinarily resident in British Columbia.

“Ordinarily resident” status is defined when, on the basis of objective evidence, a person has established a regular, habitual mode of life in the community with a sufficient degree of continuity which has persisted despite temporary absences. Ordinarily resident status will be granted in accordance with the *School Act* and Ministry of Education and Child Care policy.

The Superintendent shall establish school catchment areas, and review on an annual basis, to ensure that each school has the capacity to accommodate the anticipated enrollment of students in its catchment area. The Board shall be informed of all major changes to school boundaries.

The Superintendent, or designate, shall also establish Administrative Procedures to address issues related to the registration, placement, or transfer of students in schools, in accordance with the provisions of the *School Act*.

Student admission and school choice are guided by the following principles:

- a. The admission process should maximize the number of students able to attend their catchment area school
- b. The admission process should enable the student’s and parent’s ability to choose the school and educational program which best meets the student’s educational needs
- c. The admission process should support be transparent and offer stability for students and families
- d. The admission process should enable school and district staff to plan the allocation of resources in ways that will best accommodate demand and minimize adjustments to school organizations at the beginning of the school year
- e. While it is highly desirable that each student attends their neighbourhood school, a number of circumstances may make attendance at another school advantageous or necessary
- f. Where possible, siblings will be admitted to the same school

[Drafting Note: aspects of the policy that are contained below have been moved to Policy 311 School Choice and Student Placement]

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.22 (VERNON)

BOARD POLICY NO: 310

Admission of Students	
Approval Date:	December 19, 2012
Amendment Date(s):	
Reference(s):	<i>School Act 82, Family Law Act, Infants Act, Child, Family and Community Service Act and Adoption Act</i>

As prescribed in ~~the Section 82(1) of the~~ School Act, the Board must provide an educational program free of charge to every student of school age resident in British Columbia in its school district and enrolled in an educational program in a school operated by the Board of Education. A student is resident in ~~a school district~~ British Columbia if the student ~~is ordinarily resident in the British Columbia school district~~ and the parent/court appointed guardian of the student person of the student ~~are~~ is ordinarily resident in British Columbia.

“Ordinarily resident” status is defined when, on the basis of objective evidence, a person has established a regular, habitual mode of life in the community with a sufficient degree of continuity which has persisted despite temporary absences. Ordinarily resident status will be granted in accordance with the School Act and Ministry of Education and Child Care policy.

The Superintendent shall establish school catchment areas, and review on an annual basis, to ensure that each school has the capacity to accommodate the anticipated enrollment of students in its catchment area. ~~Catchment areas shall be determined after due consideration of all relevant factors, including the accommodation available in the schools, the accessibility of the schools to the students, and the safety of the students in going to and from school.~~ The Board shall be informed of all major changes to school boundaries.

The Superintendent, or designate, shall also establish Administrative Procedures to address issues related to the registration, placement, or transfer of students in schools, in accordance with the provisions of the School Act.

~~The Board may also provide for the admission of fee-paying international students to School District schools and student visits and exchanges. Policy and Administrative Regulations are covered under Policies 9.0.0 and 9.12.0~~

~~While it is highly desirable that each student attends his or her neighbourhood school, a number of circumstances may make attendance at another School District school advantageous or necessary.~~

Student admission and school choice are guided by the following principles:

- a. The admission process should maximize the number of students able to attend their catchment area school ~~in accordance with their interests~~
- b. The admission process should enable the student's and parent's ability to choose the school and educational program which best meets the student's educational needs

- c. The admission process should support be transparent and offer stability ~~and continuity~~ for students and families
- d. The admission process should enable school and district staffs to plan the allocation of resources in ways that will best accommodate demand and minimize adjustments ~~required at the beginning of the school year~~ to school organizations at the beginning of the school year
- e. While it is highly desirable that each student attends their his or her neighbourhood school, a number of circumstances may make attendance at another School District school advantageous or necessary.
- f. Where possible, siblings will be admitted to the same school.

[Drafting Note: ~~the~~ aspects of the policy that are contained below have been moved to Policy 311 School Choice and Student Placement]

~~Determination of Available Space and Facilities~~

~~Section 74.1 of the School Act establishes priorities for enrollment to apply if the Board determines that space and facilities are available in a school.~~

~~Space and facilities are available in a school for purposes of Section 74.1(6) and (7) of the School Act if there is excess capacity, taking into account both physical and instructional resources, after reasonable enrollment projections have been made to allow for the accommodation of catchment and non-catchment area students returning from the previous school year, students enrolling in district programs, students incoming from designated feeder schools, and children enrolling in kindergarten who live in the catchment area for the school.~~

~~The Board of Education hereby delegates to the Superintendent of Schools, or his or her designate, the decisions whether space and facilities are available in individual schools and educational programs in the School district for purposes of Section 74.1(6) and (7) of the School Act.~~

~~Decisions are to be made in consultation with the principal of the affected school and will be based on program capacity, including consideration of the following factors:~~

- ~~• The operating capacity of the school as defined by the Ministry of Education~~
- ~~• The level of staff assigned to a school by the district~~
- ~~• The physical space in which instructional programs operate in the school~~
- ~~• The ability of the school to provide the appropriate educational programs for the applicant and other students.~~

~~The Superintendent shall also establish administrative procedures to address other issues related to the enrollment, placement or transfer of students in schools, in accordance with the provisions of the School Act.~~

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.22 (VERNON)

BOARD POLICY NO: 311

Student Placement	
Approval Date:	January 26, 1993
Amendment Date(s):	May 15, 2019
Reference(s):	<i>School Act 74.1</i>

The Board believes that, to the extent that school accommodation, staffing and planning arrangements will allow, parents should have the option of enrolling their children in the District school of their choice, subject to space and availability. The Board recognizes Okanagan Indian Band nominal roll students fall under the Local Education Agreement.

The following prioritized criteria will be utilized for determining student placement:

1. A catchment area child who, in the previous school year attended the school at which the educational program is made available;
2. A catchment area child;
3. A non-catchment area child;
4. A non-school district child.

For registration and placement in District Programs of Choice, siblings of current in-district students are accepted into the programs first through the registration process. All remaining program placements are determined through lottery for students that have applied for registration for a District Program of Choice.

It is understood that transfers felt desirable for medical purposes or other related confidential reasons may be granted without reference to the foregoing criteria, subject to the approval of the Principals of the schools involved.

It is intended that permission for transfer be sought and received prior to school opening in September and voluntary transfer during the course of the school year will occur only under special circumstances, and only with the prior approval of the Principals of the schools involved.

The Board hereby delegates to the Superintendent, or their designate, the decisions whether space and facilities are available in individual schools and educational programs in the School district for purposes the *School Act*.

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.22 (VERNON)

BOARD POLICY NO: 311

Student Placement	
Approval Date:	January 26, 1993
Amendment Date(s):	May 15, 2019
Reference(s):	<i>School Act 74.1</i>

The Board ~~of Education~~ believes that, to the extent that [school](#) accommodation, staffing and planning arrangements will allow, parents should have the option of enrolling their children in the District school of their choice, subject to space and availability. [The Board recognizes Okanagan Indian Band nominal roll students fall under the Local Education Agreement.](#)

The following prioritized criteria will be utilized for determining student placement:

1. A catchment area child who, in the previous school year attended the school at which the educational program is made available;
2. A catchment area child;
3. A non-catchment area child;
4. A non-school district child.

For registration and placement [in District Programs of Choice](#), siblings of [current](#) in-district ~~current French Immersion and Montessori~~ students are accepted into the programs first through the registration process. ~~;~~ [and](#)

All remaining program placements are determined through lottery for students that have applied for registration ~~to French immersion and Montessori~~ [for a District Programs of Choice](#) programs.

It is understood that transfers felt desirable for medical purposes or other related confidential reasons may be granted without reference to the foregoing criteria, subject to the approval of the Principals of the schools involved.

It is intended that permission for transfer be sought and received prior to school opening in September- ~~(see procedures as outlined in form: Application for Student Transfer)~~ and voluntary transfer during the course of the school year will occur only under special circumstances, and only with the prior approval of the Principals of the schools involved.

~~Where transfers under this Policy are granted, the student concerned will be considered as if he/she resided within the school's catchment area.~~

The Board ~~of Education~~ hereby delegates to the Superintendent ~~of Schools~~, or ~~his or her~~ [their](#) designate, the decisions whether space and facilities are available in individual schools and educational programs in the School district for purposes ~~of Section 74.1(6) and (7) of the School Act.~~

It is understood that the Board cannot not assume transportation responsibilities for students who transfer out of their home attendance area.

draft

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.22 (VERNON)

BOARD POLICY NO: 330

School Fees	
Approval Date:	October 28, 1997
Amendment Date(s):	March 28, 2006; September 2008
Reference(s):	<i>School Act</i> 82 and 168(2)(j); School Regulation 1(2); Ministerial Order 236/07

In accordance with the provisions of the *School Act*, its accompanying Regulation and/or Order of the Minister, the Board will provide free of charge, educational resource materials necessary to participate in an educational program sufficient to meet the general requirements for graduation. Students shall not be charged fees for goods and/or services for which the student cannot meet the learning outcomes or assessment requirements of an educational program, subject to exceptions authorized by the *School Act*.

The Board may require refundable or partly refundable deposits for educational resource materials in accordance with the *School Act*.

The Board will approve a schedule of fees and deposits. The Superintendent will publish the schedule prior to the beginning of the school year to be available to students and parents/guardians.

To ensure that fees and deposits do not become a barrier to student participation in educational programs, the Superintendent shall establish confidential procedures to support families who are experiencing financial hardship.

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.22 (VERNON)

BOARD POLICY NO: 330

School Fees	
Approval Date:	October 28, 1997
Amendment Date(s):	March 28, 2006; September 2008
Reference(s):	<i>School Act</i> 82 and 168(2)(j); School Regulation 1(2); Ministerial Order 236/07

In accordance with the provisions of the *School Act*, its accompanying Regulation and/or Order of the Minister, the Board ~~must~~will provide free of charge, educational resource materials necessary to participate in an educational program sufficient to meet the general requirements for graduation. ~~to school age students, resident in the school district and enrolled in one of its schools;~~

~~Instruction in an educational program sufficient to meet general graduation requirements, including instruction after graduation for students still of school age and,~~

~~Educational resource materials necessary for participation in the educational program.~~

~~The Board will endeavour to provide a wide range of educational opportunities for all students, including many additional enriching activities.~~

Students shall not be charged fees for goods and/or services for which the student cannot meet the learning outcomes or assessment requirements of an educational program, subject to exceptions authorized by the *School Act*.

~~The Board may charge fees for goods and services in accordance with Ministerial Order 125/90, as amended.~~ The Board may also require refundable or partly refundable deposits for educational resource materials in accordance with Section 82 of the *School Act*.

The Board will approve ~~ensure that~~ a schedule of fees and deposits. The Superintendent required will ~~is~~ published the schedule prior to the beginning of the school year ~~and to be~~ is available to students and parents/guardians.

To ensure that fees and deposits do not become a barrier to student participation in educational programs, the Superintendent shall establish ~~Board will facilitate fair and~~ confidential procedures, ~~which will allow participation in activities by students who would otherwise be excluded due to~~ to support families who are experiencing financial hardship.

The Superintendent shall establish procedures for schools to address financial hardship.