

## About School District 22 Transportation Fees

On April 22, 2020, the Board of Education approved the 2020/21 Transportation fees, which included a bussing registration fee of \$25 for all students who ride the school bus. Out of Catchment, alternate ride, and students within 2.4 km will pay a rider fee of \$175, plus the \$25 registration fee.

### Fee Structure:

Registration fee for all riders:	\$25
Return courtesy ride:	\$175
One way only courtesy ride:	\$90
One semester only, return courtesy ride:	\$90
One semester, one way only courtesy ride:	\$45
4 <sup>th</sup> sibling courtesy rider in a family:	No courtesy rider fee

### Paying fees

Families with children who are registered to ride a school bus in the 2020/21 school year will receive an email confirming the fees due. All students who have changed their transportation needs will need to re-register for bussing, including students who have changed schools or home address by May 20, 2020. Registered riders whose bussing needs have not changed will automatically be registered for bussing for next year. The registration form is available <http://sd22.schoolcashonline.com/>

Payments will be accepted beginning Monday, June 29 with final payment due no later than August 10, 2020 except when choosing the online payment instalment plan option, where the first instalment is due upon receipt and the final instalment payment is due October 1st, 2020. Cash or cheque payments can be submitted via the secure drop off box at the Vernon School District Office or by mail to 1401 15 Street, Vernon BC V1T 8S8. Payments of cheque or cash must clearly reference your child's name. Credit Card Payment will be accepted through a secure online process (instructions below). Student bussing schedules with fees outstanding as of October 2, 2020 will be removed, allowing that seat to be made available to a child on the wait list.

If you wish to apply for a full or partial fee waiver for the rider fee, or if you are paying by cash or cheque and wish to apply for a payment plan, please complete the Request for Financial Assistance form <http://www.sd22.bc.ca/Programs/transportation/Documents/2020-21%20Financial%20Assistance%20Form.pdf>

### Online payment instructions

#### Step 1

Go to the School Cash Online home page at <https://sd22.schoolcashonline.com/>

Select the "Register" option and complete the registration form.

## Step 2

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and School Cash Online account.

The confirmation link will open the School Cash Online site, prompting you to sign into your account. Use your email address and password to log in.

## Step 3

This step will connect your child to your account.

- a) Enter the School Board Name - School District 22 (Vernon)
- b) Enter the School Name.
- c) Enter Your Child's First Name, Last Name, and Date of Birth.
- d) Select Continue.
- e) On the next page confirm that you are related to the child, check the Agree box and select Continue.
- f) Your child has been added to your account.

## Step 4

Select 'Pay Items' next to your Child's name to start the online payment process.

## Bussing Schedules:

Bussing schedules will be emailed in late August to folks who have confirmed ridership by paying their transportation fees/installments. Bus passes will be available for students with confirmed schedules in September. Secondary students will pick up their bus passes at the school office and bus passes will be distributed to the elementary students at their schools. Bus passes will be mandatory after the first week of school.

## 2019-2020 School Year Transportation Fee Refunds:

On May 27, 2020 the Board Education approved a refund of 2019-2020 transportation courtesy fees for the months of April, May and June. Refunds will be provided in two ways, as a credit back to those who used a credit card and as a mailed refund cheque for those who paid by cash or cheque. Refunds will be processed in July 2020. **Refunds will not be applied as a credit towards next year's fees.**

## Questions

If you have any questions regarding transportation, please contact the transportation department at [transdept@sd22.bc.ca](mailto:transdept@sd22.bc.ca) or 250-549-9281.