



## School District No. 22 (Vernon)

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# Draft 2017/18 Budget Adjustment Plan

April 12, 2017

### Introduction

Attached you will find a Draft 2017/18 Budget Adjustment Plan. In addition, there is a Draft 2017/18 Classroom Enhancement Fund (CEF) Overhead Budget.

The Draft 2017/18 Budget Adjustment Plan includes potential adjustments that have been identified for the Operating Budget.

The Draft 2017/18 CEF Overhead Budget identifies expenses that potentially could be allocated to this new fund. This new Overhead Budget is part of the new overall CEF.

Additional information has been provided in a separate 2017/18 Budget Background Report. These budget adjustment plans include information from that report.

The Draft 2017/18 Budget Adjustment Plan is structured into sections.

The first section, Revenue, identifies the estimated changes projected for next year. In total, we expect to be receiving \$1,742,787 in additional operating revenue.

The Plan then identifies a number of Cost Increases (Decreases) related to the cost of continuing the current level of programs and services. In total, these cost changes amount to \$1,100,156 leaving \$642,631 for other changes in 2017/18.

Potential changes are then categorized into Instruction / Administration and Operations / Transportation / and Technology.

Changes are not presented in any prioritized order and may not be supported in the Recommended Plan presented to the board for consideration on April 26, 2017.

Currently the Plan has \$1,335,000 identified as potential budget changes. The Plan currently identifies \$642,631 available. Therefore this Plan is not balanced and has \$692,369 in potential changes over and above what is supported with projected revenues.

The Plan also identifies a number of items for consideration that could either generate extra revenue for the district or provide additional savings. These would support additional potential changes that wouldn't otherwise be supportable.

# School District No. 22 (Vernon)

## DRAFT 2017/18 Budget Adjustment Plan

		Ongoing	One Time	Other Items
Notes		\$ 's	Items	that may be
			\$ 's	considered
<b>REVENUE</b>				
<b>Funding Allocation System FAS</b>				
Enrolment Change	Increase in school enrolment and increased unique student needs enrolment	1,530,598		
Labour Settlement Funding	Extra funding to offset increase in CUPE and Teacher wages	821,616		
Other funding allocation factors	Increase of unique geographic factor grant	95,265		
<b>Total FAS Funding change</b>		<b>2,447,479</b>	-	-
Enrollment Growth	Contingency for uncertain revenue	(1,530,598)		
Administrative Savings	Return of these savings with districts now having to pay for NGN.	382,586		
REEF	Rural Education Enhancement Fund	443,320		
<b>Total revenue changes</b>		<b>1,742,787</b>	-	-
<b>COST INCREASES (DECREASES)</b>				
One Time Expenses	One time budgets that were funded out of recurring revenue	(948,430)		
Teacher Wage and Benefit Negotiated Increases	Collective agreement increases including the Economic Stability Dividend	477,000		
Increased teacher benefit premiums	Benefit premium increases resulting from increased usage and cost of existing plans	296,000		
CUPE Wage and Benefit Negotiated Increases	Collective agreement increases including the Economic Stability Dividend	271,000		
Increased CUPE benefit premiums	Benefit premium increases resulting from increased usage and cost of existing plans	155,000		
Teacher Union President Pension	Cost of subsidizing teacher union president leave for teacher pension premiums. Required for the 2017/18 and 2018/19 school years.	15,000		
PVP Wage Increases	Implementing Regionalized PVP salary grids per PSEC guidelines.	159,000		
Other Exempt Staff Wage Increases	Implementing revised exempt staff compensation structure per PSEC guidelines.	85,000		
Replacement / Substitute Costs	Increased budget to reflect actual cost increases from increased absenteeism.	200,000		
Medical Services Plan	Change in MSP premiums	(120,000)		
General Inflation	Other service and supply cost increases	50,000		
WorkSafeBC	Increase in premiums	78,000		
Next Generation Network (NGN)	Costs associated with maintenance of NGN network.	382,586		
<b>Total cost changes</b>		<b>1,100,156</b>	-	-
<b>BUDGET CHANGE REQUIRED</b>		<b>642,631</b>	-	-

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## DRAFT 2017/18 Budget Adjustment Plan

Notes		Ongoing \$ 's	One Time Items \$ 's	Other Items that may be considered
<b>INSTRUCTION PROGRAM CHANGES</b>				
Employee Support	Provide ProD and collaboration for new curriculum implementation	75,000		
Employee Support	Create better working environments	10,000		
Pursue Best Practices	Contracted Services / Consulting	50,000		
Mental Health Liason	Was Pilot position in 2016/17	70,000		
Mental Health	Additional Mental Health	110,000		
OT / PT Equipment	Equipment to support department	20,000		
Student Support Services	Behaviour-Homebound staff	60,000		
At Risk Youth	Reconnect Program	110,000		
District Software Licensing	Increase District Software Budget	120,000		
Host Annual Education Summit	Host Education conference	30,000		
Classroom Standards Upgrades	Increase functional use and technology in classrooms	200,000		
School Supply Budgets	Increase funding by 10%	120,000		
Career Programs	School Level Teachers	200,000		
	District Level Teachers	(250,000)		
Career Programs	Travel / Training / Inservice	30,000		
Clerical	School and Maintenance Clerical	75,000		
Reduce Education Assistants	Savings per 25hr week position			(32,000)
<b>Total Instruction Budget Changes</b>		<b>1,030,000</b>	<b>-</b>	<b>(32,000)</b>
<b>ADMINISTRATION AND OPERATIONS</b>				
Admin Leadership Pro-D	BCPVPA supervision of instruction / ProD Leave costs	20,000		
Career Program / ITA coordination and management	PVP assignment of 0.5 FTE	70,000		
Communications and Executive Support	New Executive Assistant to improve communications and collaboration.	85,000		
Athletic Director (Elementary)	PVP 0.2 FTE Admin Time to coordinate	20,000		
District projects mgmt / leadership capacity building	Utilize PVPs for district project mgmt	50,000		
Maintenance Apprentices	Employ 2 apprentices	120,000		
Health and Safety	Training and Clerical	75,000		
Increase School Rental Fees	Amount would be dependant on board direction.			TBD
Four Day School Week				(840,000)
School Clerical to 10 Month				(60,000)
Custodians to 10 Month				(60,000)
<b>Total Administration / Operations changes</b>		<b>440,000</b>	<b>-</b>	<b>(960,000)</b>
<b>TRANSPORTATION</b>				
Charge Courtesy Riders \$200	Estimated 1,100 Students			(220,000)
Charge Courtesy Riders \$200	Clerical support for administration			20,000
Bus Route Optimization				TBD
Eliminate service to courtesy riders	Reduced bus routes			(70,000)
Adjust Bell Times	Secondary schools start later than elementary schools, creating busing efficiencies			(170,000)
<b>Total Transportation changes</b>		<b>-</b>	<b>-</b>	<b>(440,000)</b>
<b>TECHNOLOGY</b>				
<b>Total technology</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL BUDGET CHANGES</b>		<b>1,470,000</b>	<b>-</b>	<b>(1,432,000)</b>
<b>FORECAST SURPLUS / (DEFICIT) POSITION</b>		<b>(827,369)</b>	<b>-</b>	<b>1,432,000</b>

# School District No. 22 (Vernon)

## DRAFT 2017/18 CEF Overhead Budget

Notes		Dollars \$ 's
<b>REVENUE</b>		
<b>Classroom Enhancement Fund</b>	Additional Funding for District Overhead	460,338
<b>Total Revenue Changes</b>		<b>460,338</b>
<b>EXPENSES</b>		
Additional PVPs	Addition of 2 VPs with a total admin time increase of 0.2 FTE	82,000
School PVP Time	Increase of PVP Admin Time	50,000
Replacement / Substitute Costs	Increased budget to reflect additional teachers	189,000
Custodial	Cleaning and Supplies	20,000
Equipment / Portable Moves	Technology and other equipment / Costs of moving portables	119,338
<b>Total Expense Changes</b>		<b>460,338</b>
<b>FUNDING EXCESS / (SHORTFALL)</b>		<b>-</b>