

Student Registration & Transfers

The Kindergarten and Grade 1-12 registration period for the 2021-22 school year is January 15 – February 16, 2021.

Registrations and transfers are to be completed at your catchment school. (with the exception of choice programs)

Registration Process:

1. Enter your primary address into our [School Locator](#) to determine your catchment school.
2. Complete the [School Registration form](#)
3. Contact your catchment school to complete the process. (see notes below)

*Due to COVID-19 protocols, schools will be accepting registrations and transfer requests by appointment only. On January 15, 2021 each school website will have a link to an online form on their website. Parents and guardians will request a registration appointment by completing that form.

Documents for Registering a new student:

- Child's birth certificate
- Parent's proof of Canadian Citizenship (Canadian passport, citizenship card, birth certificate)
- Child's Personal Health Number (BC Services Card)

Parent/Guardian must provide TWO pieces of proof of residency. Acceptable documents are:

- BC Government issue ID (Driver's licence, BCID, BC Services Card)
- utility bill
- rental insurance
- Property tax notice/assessment
- Property purchase agreement
- bank statement
- credit card statement
- Government document (MSP bill, notice of assessment)

Transfer process:

Transfer requests are initiated at the current school. Please note that the form requires proof of residence and both parent/guardian signatures.

1. Complete the PR 9-11-0 Student Placement 2021 ([transfer form](#))
2. Complete the 'Registration/Transfer Appointment Request' form on the website of your current school.
3. Requests for appointments will be date/time stamped.

The Vernon Secondary family of schools (VSS, Hillview, Silver Star and BX) as well as Coldstream Elementary are closed to out of catchment transfers.

For more information on specific programs or the registration process, please contact the board office at 250 542-3331.

[Out of District request form](#)