



APPLICATION FORM  
MONTESSORI PROGRAM  
SILVER STAR ELEMENTARY

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STUDENT NAME: \_\_\_\_\_

PARENT/GUARDIAN NAME: \_\_\_\_\_

CURRENT SCHOOL: \_\_\_\_\_

GRADE AS OF SEPTEMBER 2020: \_\_\_\_\_

CONTACT INFORMATION

HOME PHONE NUMBER: \_\_\_\_\_

ALTERNATE/CELL NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

FOR OFFICE USE ONLY

DATE/TIME OF APPLICATION: \_\_\_\_\_

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# Programs of Choice Lottery System

## Frequently Asked Questions

(French Immersion, Late French Immersion, Montessori)



### Where Do We Register for a Program of Choice?

Registration for Programs of Choice will take place at the schools: Beairsto (French Immersion), Harwood (Late French Immersion) and Silver Star Elementary (Montessori) during the registration period; Jan 15 – Feb 16.



### Do I Still Need to Line Up to Register My Child in a Program of Choice?

No, there is no need to line up. Registrations are accepted throughout the registration period.

### How Does the Lottery Work?

Student names are drawn within one week of the close of the registration period.

Families will be notified, by email, as soon as the lottery draw is completed and will have a maximum of 24-hours to accept the space. If no email communication is received from the family, then the next student on the waitlist will be offered the space.

As per Policy 9.11.0, all applicants will be informed of their status no later than April 15.

If there are fewer students than the number of spaces available, then a lottery is not needed.

### What if My Child Was Not Accepted into the Program of Choice?

If your child was not accepted into your Program of Choice, your registration form will be forwarded to your catchment area school. If you would like your child to attend a school other than your catchment area school, please visit **your** catchment school and complete the transfer request process.

### What if a Space Opens Up After the Lottery Has Been Completed?

The lottery also determines the waitlist order. If a space opens up after the lottery has been completed, the space will be offered to the next child on the list and the family will have 24-hours to accept.

Any student registering after the lottery date is automatically added to the lottery generated waitlist, by date of submission.

### My Child Has a Sibling Already Enrolled in a Program of Choice.

Siblings of students CURRENTLY enrolled in an SD22 Program of Choice will be accepted immediately, if the registration is received during the registration period. Any sibling registering after the lottery date is automatically added to the lottery generated waitlist, by date of submission.

Twins registering for a Program of Choice will have two spaces but only one entry into the draw.

### Who Oversees the Lottery?

A Lottery Committee oversees the process. The committee is comprised of an administrator from the school involved, the Director of Instruction, the PAC President from the school involved, and the French Elementary Coordinator.



# School District No. 22 (Vernon) PROCEDURE

Please file in By-Laws, Policy & Procedure Manual

**No. PR 9.11.0**

Adopted: June 9, 1987

Updated: December 2020

## STUDENT PLACEMENT – APPLICATION

This application is to be filed by the parent on behalf of a student presently enrolled in a school in School District No. 22 (Vernon). It will be received by the Principal of the requested school only after discussion with the student's current Principal as indicated by the latter's signature below. **Student placement (transfer) forms are valid for one calendar year only.**

STUDENT'S NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ GRADE LEVEL AT Sep 2021: \_\_\_\_\_

\_\_\_\_\_ BIRTHDATE: \_\_\_\_\_

PHONE: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_ Email: \_\_\_\_\_

\*Please provide two (2) pieces of identification that clearly identify both parent/guardian and the current residential address (i.e. BC driver's licence, utility bill or tax notice).

PRESENT SCHOOL: \_\_\_\_\_

REQUESTED SCHOOL: \_\_\_\_\_

REASON FOR TRANSFER REQUEST: \_\_\_\_\_

I have read the policy on the reverse side of this application.

Office use only

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Clerical Initial: \_\_\_\_\_

Confirmed Catchment  
Area School: \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
PRINT Name: Parent/Guardian

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
PRINT Name: Parent/Guardian

\_\_\_\_\_  
Acknowledged by Principal of Present School

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Principal of Requested School

\_\_\_\_\_  
Date:

**This APPLICATION has been:**

Approved     Not Approved     Put on Wait List

Cancelled     Final Approval

**PLEASE NOTE:**

1. **Elementary students** attending a school outside of their catchment area will be automatically assigned to the secondary school in that same catchment area, except students enrolled in a Program of Choice. Students wishing to return to their own catchment area for secondary placement must follow the transfer process.
  - a. Please note: VSS catchment area schools are closed to students residing outside the VSS catchment area.
  - b. Please note: Coldstream school is closed to students residing outside the Coldstream catchment area.
  - c. Please note: Beairsto students continuing in French Immersion will automatically be assigned to WL Seaton Secondary.
2. **Secondary students** who transfer schools may lose their athletic eligibility for one year at their new school in accordance with **BC School Sports eligibility rules.**



1404 35 Avenue, Vernon, BC V1T2R6

Phone: 250-545-4409 Late/Absent Phone : 250-545-1824

Principal Jacqueline Taylor

Vice-Principal Dan Curtis

January 4, 2021

To: Parents/Caregivers of Montessori New Students

From: Mrs. Jacqueline Taylor, Principal

Re: Montessori Program, Grades 1-6

Welcome to the Montessori Program at Silver Star Elementary. We are excited for your child's learning journey in this highly valued and regarded program.

It is important that parents/caregivers understand that upon registering in grade one Montessori Program you are committing to a minimum of one year. If the decision is to not continue in the Montessori Program you are to return to your catchment area school the following year.

When your child has completed grade six Montessori and is not living in the VSS catchment area (Hillview, BX and Silver Star), your child will be given the option to continue at Silver Star or have the option to go to their catchment school. This will depend on the current enrollment of Silver Star School's mainstream classes

All Montessori students out of catchment will be attending their catchment school for grade 8 as VSS is currently closed to out of catchment students.

Please sign the bottom portion of this letter confirming that you understand the above.

Regards,

Mrs. Jacqueline Taylor  
Principal  
Silver Star School

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Upon registering my child in the Montessori Program, I understand that if my child is out of the Silver Star catchment area my child is required to return to our catchment school in grade eight or if we decide to exit the program at the end of the school year.

\_\_\_\_\_  
Parent/Caregiver Signature

\_\_\_\_\_  
Please print name