

# Guidelines for District Project Scholarships

Teacher Sponsors: Please share these guidelines with your students.

## Summary of Rules

1. Candidate must meet all graduation requirements.
2. Candidate must be a Canadian citizen or landed immigrant.
3. Candidate must work with a sponsor teacher.
5. The completed project must be career/leisure oriented and must demonstrate specific skills.
6. The project must be presented for display and judging on a specified day.
7. Student work must demonstrate that the preparation period has been from Nov to April.
8. Student must be registered in a minimum of 6 courses overall with at least one course being similar to their project. (ie: student presenting a drama related project must be registered in a drama course at school)
9. Performances (drama, music, readings, etc.) will take place at the Vernon Recreation Center or designated host venue. They will be no longer than 10 minutes in duration, with 5 minutes to strike and take down.
10. International students can apply with the same criteria but will be recognized by the International Department.

## What is Involved?

### **The Project**

- should be of a difficulty reflecting "scholarship" work and should represent the best of your skills
- objectives of the project would "stretch" the student but not be out of reach
- project should reflect 50+ hours of work beyond "regular" class time

### **The Journal**

- a detailed, chronological record of the student's work: step by step progress, record of hours invested, methods used costs, frustrations, successes, lessons learned etc.
- must be available for the adjudication process
- should include historical context of project and demonstrate candidates knowledge and skill
- should also indicate future use of the skill for career or leisure purposes
- should record any changes in objective and reasons for changes
- should probably be presented in a loose leaf binder with a table of contents with each page clearly labeled
- should be an extension of the project
- should be started from the first day of planning
- should be checked regularly to ensure it is being attended to

### **Planning**

- set timelines for completion of the project and objectives to be met
- inspect the work on the project at agreed upon intervals to encourage progress
- keep all plans and revisions for part of the display
- encourage student to record project stages in picture format
- there is no time limit but the project should represent a minimum of 50+ hours

### **Display or Presentation**

- student must be the primary participant in designing and setting up the display or presentation
- purpose is to present the project to the best advantage for judging and
- to display the candidates journal and to show that the objectives have been met
- be prepared for an interview from each judge adjudicating your project
- performances can be up to 10 minutes in length with 5 minutes to strike and take down
- all performances will be held at the host school
- students must be in good standing with their schools

## The Role of a Sponsor Teacher

- A Mentor** to assist in the selection of the project which best displays the student's skills to help establish appropriate time lines and valid objectives
- A Guide** to point out potential pit falls and problem areas  
to monitor the quality of the project
- A Cheer Leader** to encourage progress when times are tough  
to motivate and to keep the student on task
- A Taskmaster** to ensure time lines are met by inspecting the project to keep long range goals in mind  
to ensure objectives are met
- Judgement Day** to provide moral support in preparations  
to help ensure preparations are completed on time  
to check with your student during the day to see how things are progressing

## Display Plan

Diagram your display to plan and visualize it's aesthetic effectiveness.

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You will have access to sheets of plywood on which to present your display.

The backdrops are assembled with metal clips that are attached to the top and bottom of each sheet.

Use duct tape to hold the backs in line.

Plan on covering the boards with paper or cloth. You may use stapes but they must be removed at the end of the display.

You cannot damage the display boards in any way so if you want to cut or paint them, you should supply your own wood.

Draw your display plan. You may even wish to build a model to help visualize its impact.



## Student Planning

### Journal

- objectives of your project
- keep a regular record of your progress
- make regular contact with your sponsor teacher
- history or background of your project or skill

keep it simple  
evaluate your progress  
respond to the criticism of sponsor teacher  
research – document everything

### Reason for selecting this project

- How does this project or skill relate to your future?
- Is it original?

job, education, hobby  
is it creative, interesting, innovative, challenging

### Self Evaluation of Progress

- special skills needed
- special equipment
- technical problems
- changes in plans or timelines

don't be afraid to take a risk  
start preparing early  
be prepared to change or adapt  
discuss progress with sponsor

### Timeline

- amount of time spent on project
- establish critical dates and work towards them
- effective use of your time
- how much time was spent on each area of the project

keep a record  
use your action plan  
monitor to keep on track  
document your progress

### Display

- plan ahead
- diagram your display
- tools that you will need  
(duct tape, stapler, masking tape, hammer and nails, felt pens, backing to cover display boards, paper, cloth)

anticipate possible problems  
make a model

**Remember you cannot damage the display board - nails and staples must be removed when finished. Plan your lighting, electrical needs, extension cords and audio-visual requirements.**

### Judging

- What area of expertise do you want your judge to have?
- rehearse your interviews with the judges
- physical set-up of booth or display
- How will you spend your day?
- invite your friends and relatives

one judge will be an expert in your field  
visualize success  
Thursday for set-up  
cheering section (friends)  
Wednesday evening is open to the public

### Research

- history of project
- Post-Secondary Education
- job/career search

current trends  
College/Vocational School  
Is there a practical application out there?