



## Kidston Elementary School Code of Conduct



**Purpose:** Our goal is to provide a safe, caring and orderly learning environment.

**Commitment:** Our school is committed to having clearly stated expectations for student behaviour. These expectations will be explicitly taught in classrooms and reinforced by all staff members.

Kidston School has these following expectations apply to behaviour at school, during school organized or sponsored activities, and beyond these times. Examples of 'beyond times' include; bus pick-up areas and playground areas in the morning and after school, walking to and from school, school sponsored events, and on-line behaviour.

Kidston School is committed to creating a culture that promotes a safe and caring school community free from: bullying, cyber bullying, harassment, discrimination and marginalization, threats, intimidation, violence in any form, verbal, physical or sexual abuse. We do not tolerate theft, vandalism, intoxicating substances, "look alike" substances, weapons, "look alike" weapons, explosives, intruders or trespassers. Adults are expected to model and demonstrate all student-expected behaviours.

At the beginning of each school year, these Conduct Guidelines are reviewed with all staff members and all students in our school. As well, a copy will be provided to each family in our students' school agenda and will be placed on our school website.

We believe that everyone working and learning at Kidston School needs to be aware of the guidelines we all need to follow to ensure that we treat others with respect and courtesy and conduct ourselves in a manner worthy of the respect of others, in order to promote a safe and positive school learning and work environment. Kidston School promotes the values expressed in the **BC Human Rights Code** respecting the rights of all individuals in accordance with the law – prohibiting discrimination based on race, color, ancestry, place of origin, religion, age, marital status, family status, physical or mental disability, sex or sexual orientation, gender identity, expression and age in respect of discriminatory publication and discrimination in accommodation, service and facility in the school environment.

Students with special consideration and possibly special needs (intellectual, physical, sensory, emotional and behavioural) will be provided accommodations to meet the code of conduct considering their disability.

## **The Code of Conduct for Kidston School is based on the following principles:**

- \* Kidston School promotes values which foster respect for all members of the school community and supports non-violent means of resolving differences and promoting a safe and positive school learning and work environment.
- \* In order to promote a school environment which fosters these values and which minimizes the risk of violence in schools, we have a plan of action which includes governance, prevention, and intervention.
- \* We consider the needs and concerns of all members of the school community.
- \* Appropriate behaviours and attitudes are reflected in classroom instruction and modeled by all adults in the school and work environment.

## **We believe that a positive school environment promotes:**

- Respect for the dignity of individuals and the diversity of our school community;
- Respect for the property of others;
- Drug and alcohol free school (including 'look-alikes');
- A weapon-free environment (including 'look-alikes')
- Intolerance of bullying and harassing behaviours;
- A non-sexist environment;
- Non-violent conflict resolution; and
- Student behavior conducive to the establishment of a positive school environment which maximizes the learning opportunities for all students.

Every student shall be subject to the code of conduct while on school premises, going to and returning from school and at all school sponsored games and functions whenever and wherever held. Students will be expected to:

- Attend school on a daily basis except in cases of illness, family need, or medical excuse;
- Be punctual and prepared for classes each day;
- Apply themselves to their educational program in a manner commensurate with their ability;
- Demonstrate a respect, tolerance, and acceptance of others and the rights of others;
- Resolve conflict in a non-violent manner; and
- Respect property

## **Student Discipline Procedures and Consequences:**

Consequences are assigned appropriately with reference to the circumstances, age, maturity of students, special needs and needs of the students. Wherever possible, consequences are assigned as restorative and instructional rather than punitive. Rising expectations occur for behavior incidents as students mature through the successive grades and with an increase in the frequency and/or severity of behavior incidents. Students with special needs who may have difficulty complying with code of conduct expectations are provided with identified plans and goals for improvement.

The school will take reasonable steps to prevent retaliation.

When the actions of a student jeopardize access to a safe and positive school environment, consequences will be initiated. These include:

- \* Natural Consequences
- \* Time Outs (in an alternate setting such as the office or the learning center)
- \* Think Papers
- \* Reconciliation
- \* Removal of Privileges
- \* In-School or Out of School Suspensions
- \* Referral to School Based Team
- \* Part Time Placements
- \* Restorative Justice Processes
- \* Referral to District Alternate Programs

**NOTE:**

- The District Code of Conduct guidelines will be followed in all cases involving suspensions.
- Consequences may be combined or varied depending on the situation.

**EBS (Effective Behaviour Support)**

EBS (Effective Behaviour Support) is a systems approach to educating all students about positive, appropriate behaviour in all the school settings. Teaching simple routines such as walking down the hall, entering and leaving the school, playground rules, bathroom and classroom expectations help students and staff to understand the expectations for all.. W.I.T.S is taught at Kidston School to provide a consistent framework for conflict resolution strategies (W.I.T.S. = Walk Away – Ignore – Talk It out – Seek Adult Help). The Zones of Regulation Program is also implemented. Our staff also teaches students levels of social development and strategies to monitor their progression through the levels to develop self-discipline and responsibility.

School officials may have the responsibility to advise other parties of serious breaches of the code of conduct. All members of the learning community have a duty to report serious violent or threat making behavior. In the event of serious violence or threat making behaviours, Violent Threat Risk assessment (VTRA) protocol will be followed.

The following is Kidston Elementary School's expectations for behaviour. **Kidston Kindness is...Respect, Responsibility and Safety** and is to be demonstrated in all settings by and to all staff, students, and visitors....



## KIDSTON KINDNESS BEHAVIOUR EXPECTATIONS

KIDSTON KINDNESS IS...	Hallways	Playground and Fields	Gym	Computers	Washrooms	Eating Time	Assemblies	Classroom
<b>RESPECT</b>	Walk quietly on the right side  Wear only indoor footwear	Follow instructions of Supervisors  Play fairly  Take turns on/with equipment	Enter/exit quietly and in an orderly fashion  Be mindful of other peoples items  Honour privacy of others	Keep food and drink away from computers  Use sites that teacher has approved	Be Clean and Be Tidy  Be Quick and Quiet  Honour Privacy	Follow instructions of supervisors and monitors  Transition to learning time promptly and calmly	Be attentive to speakers  Applaud appropriately	Listen with eyes, ears and hearts to staff, students and visitors
<b>RESPONSIBILITY</b>	Stay on task and work quietly  Go directly to destination	Use kind behaviour and words  Take care of and return equipment  Come in as soon as the bell rings	Take care of your items  Play fair and play hard	Report any malfunctions  Replace and plug in computers	Be Clean and Be Tidy  Report any problems  Return to class promptly  Use materials conservatively	Recycle and use reusable containers as much as possible  Eat your lunch quietly in a seat  Leave no trace	Sit with your class and keep hands and feet to yourself  Be Polite	Be Prepared to learn  Follow Instructions  Always do your best  Be Polite
<b>SAFETY</b>	Look where you are going  WALK	Play safely and in prescribed areas  Use WITS	Follow Instructions  Play Safely	Use only teacher approved sites	Wash hands  Report any problems	No Peanuts or Nut Products	Hands and feet to yourself  Enter and exit in an orderly fashion on teacher's request	Move as in an orderly fashion  Follow Instructions