



# Online Course Requests

When you log onto your MyEdBC Student Portal, you will be able to select Course Requests by going to the **My Info** top tab > **Requests** side tab.

#1

**Requests**

2017-2018 - Requests: 1 primary, 0 alternate - Scheduled: 6% - Credits: 4.0

**Instructions**

**Next Year's Grade 12 Course Selections**

Information and instructions can be provided here.

- Information
- Information

**Primary requests**

#2

## Primary Requests

Primary requests refer to your first choice course selections within **each available Subject Area**. To choose from a list of available requests click the **Select** button:

**Primary requests**

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
<input type="button" value="Select"/>	Academic	MBI-12-S	BI: BUSINESS INQUIRY 12	N	4.0
		MEN-12-S	EN: ENGLISH 12	N	4.0
		MFO-12-S	MA: FOUNDATIONS OF MATHEMATICS 12	N	4.0
		MGEO-12-S	SS: GEOGRAPHY 12	N	4.0
<input type="button" value="Select..."/>	Elective	MCAFT12-S	CAFETERIA ARTS 12	N	4.0
		MCJ-12-S	CARPENTRY 12	N	4.0
		MDNC-12-S	FA: DANCE CHOREOGRAPHY 12	N	4.0
		MFR-12-S	FRENCH 12	N	4.0

SAMPLE COURSES

Be sure to read any additional instructions provided. **NOTE:** There may be more than one page of requests available to choose from. Use the drop down menu and/or the forward and back arrows to move between pages of requests:

0 of 23 select

Course ID	Course Description	Academic level	Credit	Prerequisite
MAF--12--S	FA: ART FOUNDATIONS 12	Regular	4.0	



# Online Course Requests

Select course requests by placing a check mark next to the course(s) you are selecting and click **OK**:

4 of 8 selected

Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status
<input type="checkbox"/>	MCOM-12--S	EN: COMMUNICATIONS 12	Regular	4.0		
<input checked="" type="checkbox"/>	MFOM-12--S	MA: FOUNDATIONS OF MATHEMATICS 12	Regular	4.0		
<input checked="" type="checkbox"/>	MBI--12--S	SC: BIOLOGY 12	Regular	4.0		
<input type="checkbox"/>	MCH--12--S	SC: CHEMISTRY 12	Regular	4.0		
<input type="checkbox"/>	MPH--12--S	SC: PHYSICS 12	Regular	4.0		
<input checked="" type="checkbox"/>	MGEO-12--S	SS: GEOGRAPHY 12	Regular	4.0		
<input type="checkbox"/>	MHI--12--S	SS: HISTORY 12	Regular	4.0		

**SAMPLE COURSES**

OK     Cancel

There may be more than one Subject Area to choose requests from. **Repeat this process for each Subject Area you need to select Requests from.**

## Alternate Requests

Alternate requests refer to your alternate choices should one of your primary choices become unavailable. To choose from a list of available requests click the **Select** button:

## Posting

Once you have completed your course selection, you must click the **Post** button at the bottom of the entry mode screen. You are able to re-post your course selections as long as the course selection window is open.

### Notes for counsellor

Please add anything that you think a counsellor should know when building your timetable.

   Last posted time:    Approved time: